



# Bulldog Buddies Handbook

**2021-2022**

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## Welcome to Bulldog Buddies Preschool!

Bulldog Buddies is a Crown Point Community School Corporation preschool program for children ages 3-5. Using play-based, experiential learning and the guidelines of Indiana's Early Learning Foundations Framework, children become lifelong learners while cultivating friendships in an inclusive environment. A child-centered approach to learning supports children's cognitive, social/emotional, and physical development.

The brain of a child develops the most (90%) before the age of 5. The best way to help with that development is to play! Play is critical to their brain development and it gives your child the skills and foundations they will need for success in school, work and life.

As children play, they are:

- Developing language and literacy skills
- Building their imagination
- Developing pre-reading skills
- Building their curiosity and wonder
- Learning how to make choices and be flexible
- Building math and science skills
- Forming friendships and social skills – working together
- Developing critical thinking skills and problem solving
- Learning to take turns and wait – self control
- Discovering their world – exploring
- Developing gross and fine motor skills
- Enhancing their self-esteem

In our preschool classrooms, we play, sing, read, learn and enjoy our time together. We are looking forward to watching your child grow with us this year.

Sincerely,

[Christy Terrill](#)

Bulldog Buddies Preschool Coordinator

*"Play gives children the chance to practice what they are learning."*

Fred Rogers

## Program Locations 2021-2022

<b>Building</b>	Eisenhower Elementary	CPCSC Learning Center	Douglas MacArthur Elementary	Winfield Elementary
<b>School Address</b>	1450 S. Main St. Crown Point, IN	130 Harrington Ave. Crown Point, IN	12900 Fairbanks Ave. Cedar Lake IN 46303	13128 Montgomery St Crown Point, IN
<b>School Phone Number</b>	(219) 663-8800	(219) 663-4330	(219) 662-3600	(219) 663-2287

## School Hours

**Preschool Day            AM 9:10-11:40            PM 12:50-3:20**

Preschool staff members will begin **receiving** children for the morning session at **9:00 a.m.**, and for the afternoon session at **12:40 p.m.**

Preschool staff members will begin **dismissing** children from the morning session at **11:30 a.m.**, and from the afternoon session at **3:10 p.m.**

## Closing & Delays

In the event of inclement weather, please check our website, [www.cps.k12.in.us](http://www.cps.k12.in.us) or any of our social media outlets (Twitter, Instagram and Facebook) for information.

If we have a 2 Hour Delay, AM preschool will not meet. The PM session will begin at normal time.

If school is cancelled, stay home and enjoy the day.

\*We do not do eLearning Days for Preschool. We encourage students to go play outside, bake some cookies, read books, play games, and make something on their day off of school.

## Arrival/Dismissal

Each preschool location will receive and dismiss students according to their school's procedures. Specific instructions will be provided by your child's Preschool Instructor.

Every family will receive 2 name cards with their child's last name and the Bulldog Buddies logo on it.

You must have this card displayed in your car window when you drop off and pick up your child each day. If someone else will be picking up your child, please make sure to give them one of these cards. If the card is not

present, the person picking up will need to be on the student pick-up list and show proof of identification by presenting their drivers license.

## Attendance

Regular attendance helps children establish a predictable routine, learn more, and form a positive attitude towards school. However, if your child is not well in the morning before school begins, please keep them at home. It keeps other students healthy, and it may save you a trip to school later to pick up a sick child!

REMINDER: If your child has a fever or throws up the night before school, please do not send your child to school. They must be fever free for 24 hours before they can return to school.

ABSENCE – If your child will be out, please contact the school office of the location your child is attending preschool.

If you need to drop your child off after class has started or you need to pick your child up before class is finished, please inform your child's Preschool Instructor and go to the school office for drop off or pick up.

## Health & Safety

The health and safety of our students is very important to us. We have full time nurses at all of our schools. If you have any concerns or questions, please call the school your preschool student is attending and speak to the nurse.

### **Illness or Injury at School**

Students who become ill or suffer a slight injury during the school day will be referred to the Nurse's office. Ice can be distributed for bumps, minor insect stings and band-aids can be applied to small cuts and scrapes. In the event of a more serious injury, the parent will be called to come and take the student home for further medical evaluation.

Please make sure all of your students' emergency contact information is up to date.

Here are a few guidelines on when to keep your child home from school if they are not feeling well:

- Fever of 100 degrees or higher; home until student has been fever free (without medication) for 24 hours
- Vomiting: home until student can keep food down and is symptom free for 24 hours.
- Diarrhea: home until student is symptom free for 24 hours.
- Pink eye (conjunctivitis): home until student has been on antibiotic eye medication for 24 hours.
- Strep Throat: home until student is fever free and has been on antibiotic for 24 hours.
- Chickenpox: home for one week after the first pox appears or all pox are dry and crusted.
- Unexplained rash, blisters or draining sores: student should be seen by their health care provider.

If there are questions, you may call the school nurse for clarification on school policy about illness.

## Use of Medication

Students must have a written doctor's order and parent note for any over the counter (OTC) or prescription medication including inhalers. The prescription must be in the original container, labeled with the student's name and the exact dosage.

These forms may be found on the CPCSC website or may be obtained from the school nurse.

Students that have a chronic medical condition must have the condition medically documented and on file in the nurse's office. It is necessary that the health care provider and parent/guardian work with the nurse in the development of a care plan and actions to follow for your child's specific condition.

## Immunization Requirements (I.C. 20-34-4-2)

Each student should have the immunizations required by law or have a required waiver. Students whose parents do not provide the required documentation within 20 school days of the opening day of the school year (or from the student's first day of enrollment in the district) will not be allowed to attend school. This is for the safety of all students and in accordance with state law. Any questions about immunizations or waivers should be directed to the Nurse's Office.

Minimum immunization requirements for entry into all Crown Point Community School Corporation schools in 2021-2022 are listed by the Indiana State Department of Health at <https://chirp.in.gov>. For your reference, the schedule of requirements is listed below:

### 2021-2022 School Year

#### Indiana State Department of Health - School Immunization Requirements

3 to 5 years old	3 Hep B (Hepatitis B)	4 DTaP (Diphtheria, Tetanus & Pertussis)
	3 Polio (Inactivated Polio)	1 MMR (Measles, Mumps, Rubella)
	1 Varicella	

## Safety Drills

Preschool students will participate in all Safety Drills that are practiced throughout the school year.

## Admittance

Bulldog Buddies is open to students living in the Crown Point Community School Corporation boundaries, but our space is limited.

Each student will attend the preschool location where they live.

For the 2021-2022 school year, those living in the Winfield area will attend Winfield Elementary; those living in the MacArthur area will attend MacArthur Elementary; those living in the Eisenhower area will attend Eisenhower Elementary; and Lake St, Solon and Timothy Ball will attend the Learning Center.

## Tuition Payments

Each student will pay a one-time, non-refundable \$65 Supply Fee along with a monthly tuition payment.

The tuition schedule is as follows:

2 Days (Tu-Th) \$120/month

3 Days (MWF) \$180/month

5 Days (M-F) \$300/month

\*payment information coming soon (Payment assistance is available if needed)

## Philosophy & Curriculum Overview

We believe children have the right to a safe, secure and loving environment. We view children as individuals with separate needs and desires and they deserve respect and consideration from their peers and Instructors. We believe in the power and benefit of playful learning. Our classroom environments are designed to encourage our students to create, read, discuss, observe, move and sing all through play. These are the foundational skills students will need in their future educational experiences.

We model and encourage prosocial behaviors, sensitivity to others and peaceful conflict resolution. We believe that children learn best when they know they are valued and are given the opportunity to ask questions, explore and experience.

We also believe that families are a child's first teacher and we foster a nurturing relationship with families in order to serve our students better.

Our curriculum is based on Nursery Rhymes and follows the guidelines of Indiana's Early Learning Foundations.

Rhyming helps to develop language skills, teaches language patterns and structure, helps with memory and can help improve listening and sound discrimination skills.

## Preschool Supplies Needed

Please send the following items with your student:

- Backpack labeled with his/her name and large enough to hold a folder and other creative projects that may come home.
- An extra set of clothes in a plastic bag labeled with his/her name, in case of a toileting accident or wet or soiled clothing. Please include a shirt, pants/shorts, socks and underwear.
- Diapers or pull-ups (if your child is not yet potty trained). You may send in a package with your child's name clearly labeled on the front of the package. The Preschool Instructor will let you know when more are needed.
- 1 container of disinfectant wipes
- 2 large boxes of Kleenex

All other classroom, non-food supplies will be provided per the \$65 Supply Fee.

1. Dress your child in comfortable, durable clothing. Shoes with straps, tennis shoes and/or boots are recommended. Please no flip flops.
2. Students will engage in messy activities. Please dress them appropriately. Paint smocks will be provided in each classroom.
3. Reminder - all students will go outside to engage in free play. We ask that you dress them appropriately for the weather of that day. We will go out in the winter so please make sure they have proper winter clothing...mittens/gloves, hat, winter coat and boots.

\*Please make sure that all clothing items are clearly labeled with your child's name.

\*Please do not send toys with your child. That would include action figures, stuffed animals, cell phones or electronic gaming devices. The exception would be for "Show and Tell", which will be communicated by the Preschool Instructor.

## Snack

Snacks will be served every day. We ask that parents help by donating snacks for your child's class.

Each Preschool Instructor will provide more information as to what type of snacks are appropriate for their particular class.

**\*All of our classrooms are Peanut/Nut Free.\***

When bringing snacks to school, please read all labels carefully.

## Birthdays

We love to celebrate our students Birthdays. It is a very special day for them.

We do ask that, if you want the class to celebrate your child's birthday, please do not send any food items.

We suggest that you bring a pencil, eraser or something small for each classmate. You could also donate a book in your child's honor to the classroom library.

Also, if you plan on inviting your child's friends to a party, please make sure you have enough invitations for every student.

## Parent Communication

Communication between school and parents is essential to the success of your child.

We encourage you to contact your child's Preschool Instructor with any questions or concerns. The best way to reach them would be through email. They will not be able to take a phone call during class time.

Each Preschool Instructor will inform you of their preferred form of communication at the beginning of the school year.



We will be sending home a Communication Folder every week. This folder will contain important information from the Preschool Instructor and the school. We will also send home other important information such as the Nursery Rhyme that your student is working on, a classroom newsletter, or a Scholastic Book Order form.

You may also see creative projects that your student will have the opportunity to make during class.

Other forms of communication would be through our Bulldog Buddies Facebook page and our Bulldog Buddies website. These sites will provide information that is beneficial to all of our preschool students.

At this time, we do not have information concerning Parent Volunteers in our classrooms. You will be able to find that information on our website or Facebook page when it becomes available.